

RESOLUTION NO. 2013-30

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLLISTER
APPROVING THE CITY OF HOLLISTER ANNUAL
2012 GENERAL PLAN PROGRESS REPORT**

WHEREAS, Government Code Section 65400 mandates that the City of Hollister submit an Annual Progress Report on the status of the General Plan and its implementation to the Governor's Office of Planning and Research by April 1 of each year; and

WHEREAS, the California Department of Housing and Community Development requires the City of Hollister to report on progress in meeting its share of regional housing needs and the status of Hollister's compliance with deadlines in the 2009-2014 Housing Element at a public hearing where members of the public may provide oral testimony or submit written comments as part of the Annual General Plan Progress Report; and

WHEREAS, the guidelines from the Governor's Office and Planning and Research and forms from the California Department of Housing and Community Development were used to prepare the report; and

WHEREAS, the City of Hollister has prepared the Annual 2012 General Plan Progress Report dated March 18, 2013; and

WHEREAS, the Annual Progress Report has been reviewed by the City Council at a public meeting and accepted at a regular City Council meeting; and

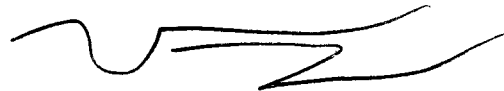
THEREFORE BE IT RESOLVED, by the City Council of the City of Hollister, that the City Council has reviewed and accepted the City of Hollister Annual 2012 General Plan Progress Report at the March 18 Regular City Council meeting.

PASSED AND ADOPTED, this 18th day of March 2013, by the following vote:

AYES: Council Members Valdivia, Friend, Scattini, Gomez, and Mayor Velazquez.

NOES: None.

ABSENT: None.



Ignacio Velazquez, Mayor

ATTEST:


Geri Johnson, City Clerk

APPROVED AS TO FORM:


Stephanie Atigh, City Attorney

DUPLICATE OF ORIGINAL
ON FILE IN THE
OFFICE OF THE CITY CLERK
CITY OF HOLLISTER

City of Hollister Annual 2012 General Plan Progress Report
Approved City Council Resolution _____
March 18, 2013

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**1. DATE OF ACCEPTANCE OF CITY OF HOLLISTER ANNUAL 2012 GENERAL PLAN
PROGRESS REPORT BY THE CITY OF HOLLISTER CITY COUNCIL**

The City of Hollister Annual 2012 General Plan Progress report was reviewed and accepted by the City Council at the regular City Council meeting of March 18, 2013.

2. MEASURES ASSOCIATED WITH IMPLEMENTATION OF GENERAL PLAN ELEMENTS

Zoning Ordinance (1-2 Years)	
LU.A Develop signage ordinance (Planning)	Sign ordinance was completed in 2008 with the approval of Ordinance 1038. Ongoing implementation.
LU.C Revise zoning regulations (Planning/Engineering)	Zoning review standards were adopted in 2008 with Ordinance 1038. Ordinance 1083 was adopted in June 2012 providing minor clarifications, corrections and amendments to the zoning ordinance to assure internal consistency within the municipal code for residential setbacks, lot size, and fence heights, minor change to commercial and mixed use zone uses and permit requirements, requirement for all secondary residential units to have their own meter for services, minor changes to chapter 15.22.050 Water Efficient Landscape. Section 17.16.090 of Ordinance 1038 provides design guidelines for the preparation of lighting plans consistent with Implementation Measure LU.J of the 2005 Hollister General Plan
LU.J Develop guidelines for the preparation of lighting plans	
LU.B Investigate inclusionary housing programs (Housing)	1. Measure U Growth Management: City Council awarded 102 allocations for affordable housing units for the 2011-2012 period. In December 2012 the City Council approved Resolution No. 2012-171 approving the final map and subdivision improvement agreement for

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	the Hillview II subdivision for 30 single family self-help affordable residential units.
LU.E Initiate a process to amend the AMBAG forecasts	Completed in 2006
LU.F Conduct outreach and education for sustainable building and green product types	1. Title 24 of the California Code of Regulations includes Part 11 California Green Building Standards Code. 2. Collaborate with the building department to streamline applications for photovoltaic permits. 3. Collaborate with applicants of affordable housing projects to promote available state programs for placement of photovoltaic solar panels.
LU.G Develop and adopt design review guidelines in the zoning code for gateway districts, special planning areas, streetscape, circulation and site planning.	West Gateway Beautification Project. It was anticipated that funds from a 2009 bond would have been used to begin the initial phase of streetscape beautification improvements in the West Gateway in Fiscal Years 11 – 12 and 12 – 13. The dissolution of the Redevelopment Agencies prohibited the use of the bond. It is anticipated that by 2014 the bond money would be available. A conceptual design has been presented in at least one public meeting. The environmental document was prepared and in May 2012 the city council approved resolution number 2012-71 adopting a mitigated negative declaration.
LU.H Develop a street tree program (Engineering)	No change to program in 2012. Staff continued implementation of existing adopted ordinance and programs.
LU.I Develop streetscape improvement guidelines (Engineering)	Engineering Department is updating Engineering Standards and Specifications to develop uniform standards with San Benito County.

	Resolution No. 2012-105 was adopted in June 2012 authorizing and allocating the use of FY 07/08 and 09/10 Proposition 1B Transportation Funding for the City of Hollister's Capital Improvement Program for street rehabilitation and approve the appropriation of funding for project design. The successor agency got approved for a fund transfer and was awarded an Environmental Justice grant for complete streets from Caltrans. The grant will be for the research and design of the streetscape improvements of the Nash Road/Tres Pinos Road corridor.
LU.K Formulate and implement an economic development strategic plan (2008)	1. On October of 2012 Resolution No. 2012-163 approved the Community Development Block Grant (CDBG) Business Assistance Loan Program guidelines. 2. Resolution no 2012-166 was approved in November 2012 authorizing ratification of a loan advisory board for the CDBG grant business assistance loan program. 3. Planning staff provided a series of educational presentations to the economic development corporation regarding zoning and general plan guidelines.
LU.L Inventory and designate historical sites	Ordinance 1063 was adopted by the City Council in November 2010 to repeal and replace in its entirety Chapter 15.16 Historic Preservation of the Hollister Municipal Code. The ordinance will create a Council appointed historic advisory body. The advisory body could then assist with implementation of program LU.L
LU.M Inventory illegal or dangerous housing sites (2010).	Housing conditions survey for City of Hollister Housing Element revision completed in Summer of 2008
LU.X Rehabilitate, replace or eliminate illegal or dangerous housing units	Code Enforcement review ongoing
LU.N Assemble parcels for development in accordance with RDA programs – (purchase parcels to assemble for one large lot and build a RDA funded project or offer land to private developer (2010)	The State of California adopted AB 1X26 and Clean Up Legislation AB 1484 that abolished all RDA's in the state of California on February 1, 2012.

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LU.O Assess existing Downtown Hollister parking district (2010)	1. Parking needs reviewed in 2009 Hollister Downtown Strategy and Plan. 2. Position of Community Services Officer for parking enforcement approved in May 2009. 3. Ordinance 1048 established civil penalties for parking violations
LU.P Evaluate capital improvement program (2010)	1. Resolution 2012-01, was approved by the city council in January 2012 approving the project list for the airport Capital Improvement Program at the Hollister Municipal Airport from 2012-2022. 2. Resolution No. 2012-36, was approved by the city council in March of 2012 approving appropriation of fund 269 for the “street lighting retrofit project, CIP 3019.” This Resolution approved the expenditure of additional grant program funding for the purpose of extending the number of street lights to be converted from high pressure sodium to LED within the City of Hollister. 3. Resolution No. 2012-37, was approved by the city council in March of 2012 approving professional services agreement with Todd Engineers for the Fallon Road Well #3 Rehabilitation Project, CIP 2912 and Resolution No. 2012-38, approving an appropriation of fund 620 for the Fallon Road Well #3 rehabilitation project, CIP 2912. 4. Resolution No. 2012-64 was approved by the city council in April of 2012 accepting the Kennedy/ Jenks proposal to provide professional design services for the Lessalt Disinfection Byproducts Project, CIP 2501. 5. Resolution No. 2012-105, was approved by the city council on June 18, 2012 authorizing and allocating the use of FY 07/08 and 09/10 Proposition 1B Transportation Funding for the City of

	Hollister's Capital Improvement Program for street rehabilitation and approve the appropriation of funding for project design. 6. Resolution No. 2012-144, was approved by the city council on September 2012 authorizing staff to apply for and use 2012-2013 FAA & Cal Trans airport capital improvement program (ACIP) grant monies at the Hollister Municipal Airport. 7. Resolution No. 2012-166, was approved by the city council on November 5, 2012 approving the appropriations of funds for the City's capital improvement program for FY 2012/2013.
LU.Q Encourage intergovernmental coordination (Ongoing)	Council representatives and staff continue to participate in the interagency Intergovernmental and Governance committee for planning management of water and re-use of reclaimed water. Staff has participated with the Hollister School district to evaluate traffic safety near schools and coordinate improvements. Resolution No. 2012-93, was approved by the city council in June 2012 authorizing execution of community recreation agreement with San Benito High School District for use of San Benito High School aquatics facility. LAFCO approved the annexation of the Hollister Urban Area Water and Wastewater Master Plan in November of 2012. Collaborating agencies included the City of Hollister, County of San Benito, Sunnyslope County Water District and San Benito County Water District. Staff participates in the county's geographic information system (GIS) technical committee to make GIS more efficient for

	staff and the public.
LU.R Encourage specific plans (Ongoing)	Ongoing
LU.S Evaluate public facilities fees (Ongoing) LU.Z Review impact fees (Ongoing) LU.AA Study infrastructure “hook-up” fees (Ongoing)	On November 7, 2011 the city council considered a resolution establishing new traffic impact fees based on a study prepared by Willdan Financial Services. The nexus study identified transportation projects, associated costs, and a funding mechanism based on new development’s fair share of impacts on the region’s circulation system. The council approved Resolution No. 2011-142 adopting a transportation impact fee. Implementation began in January 2012. City Council Resolution 2012-10 was approved on January of 2012 approving a budget appropriation of fund 304 for the city’s share of the cost of the traffic impact mitigation fee study performed by Willdan Financial Services.
LU.T Fund RDA housing projects (Ongoing)	The State of California adopted AB 1X26 and Clean Up Legislation AB 1484 that abolished all RDA’s in the state of California on February 1, 2012.
LU.U Implement phasing strategy to determine priority areas for development and sequence for long-range development outside the Sphere of Influence (Ongoing)	Priority within Hollister has been infill development of city lands and initiating the process to annex unincorporated islands. The City Council adopted a resolution requesting LAFCo to initiate proceedings for the annexation of territory for each of 9 parcels that together make up an area of 41.14 acres between Meridian St. to the north, Hillcrest Road to the south, McCray St. to the west and Highway 25 bypass to the east. Staff hosted a public meeting with property owners of unincorporated islands in 2010. The rezoning initiation of multiple unincorporated islands is expected to begin in 2012.
LU.V Offer development	Zoning ordinance Article II. Density Bonus

incentives(Ongoing)	ongoing implementation. Also, residential performance overlay zones for vacant infill residential properties provides flexible standards for new development with a variety of lot sizes and choices for housing types, new street patterns; site planning and neighborhood design that have connections among new neighborhoods with the rest of the City for pedestrians and bicyclists.
LU.W Promote improvements during design review(Ongoing)	Ongoing implementation. City's review includes pre-application meeting with the applicant as well as Development Review Committee (DRC) with city officials
C.F. Prioritize Road Improvements C.F.1 Highway 25 bypass	Funding for North Street extension delayed to prioritize construction of Highway 25. Highway 25 bypass was completed in 2009.
C.F.2 Buena Vista extension Westside Boulevard to McCray Street C.F.3 Memorial Extension to Santa Ana C.F.4 Widen Sunnyslope El Toro to Fairview C.F.5 Extend Union from Cerra Vista to Fairview Road C.F.6 Widen Highway 25 Sunset to Fairview Road C.F.7. Widen Fairview Highway 25 to McCloskey Road C.F.8 Extend Westside Boulevard Nash to San Benito Street C.F11 Extension Memorial from Santa Ana to Shelton Drive, Fallon Road or Flynn Road as two lane major collector C.F.12 Four lane new east-west thoroughfare between Fairview Road and San Felipe Road north of McCloskey Road C.F 13 Two lane east-west collector between Fairview Road and Future Memorial Drive south of McCloskey Road C.F.14 Widen to Fairview Road between McCloskey and Highway 156 to four lane thoroughfare	Funding for part of the cost of some of these road improvements will be from traffic impact fees. → West of Fairview Development Agreement

C.F15 Widen Union Road between Highway 25 and Highway 156 to four lane arterial	
C.F.9 New Traffic Signals	On March 5, 2012 Resolution No. 2012-36 was adopted by the city council approving appropriation of fund 269 for the “street lighting retrofit project, CIP 3019” for the purpose of extending the number of street lights to be converted from high pressure sodium to LED within the City of Hollister.
C.F.10 Street and Highway Maintenance	Ongoing pavement overlay of City streets in 2012
C.G Promote walk ability through design review	Ongoing. Standards for circulation plan with pedestrian connections are found in Section 17.18.030 of the Hollister Municipal Code as well as in the Performance Overlay, Commercial and Industrial zoning districts adopted in December 2008 with Ordinance 1038. On February 22, 2011, the city council approved Resolution No. 2011-20 adopting the 2009 San Benito County Bikeway and Pedestrian Master Plan. Development Review Committee reviews applications for compliance with design requirements.

COMMUNITY SERVICES AND FACILITIES ELEMENT

CSF.A Adopt an Information Technology Plan (1 year)	Continued interagency coordination with Geographic Information Systems including 1) staff training, 2) goals setting for informational needs for departments
CSF.B Evaluate fire service consolidation opportunities (1 year)	Fire Task Force reviewed between 2005-2007
CSF.E Consider the formation of a planning area-wide Fire District (2 year)	

CSF.C Implement joint use agreements with school districts (1 year)	Ongoing programs at Calaveras, Cerra Vista, Maze and Rancho San Justo school city parks.
CSF.D Adopt a performance standards ordinance (2 year)	Ordinance not adopted but the intent to assure adequate services has been met with other strategies. Updates to impact fees between 2006 and 2009 have been approved to fund drainage improvements, expand sewer capacity and treatment, water supply, and recreation. Community Facilities District rates for police and fire protection are updated annually based on the CPI and new residential development is required to annex to the district. Adoption of the Grading and Best Management Ordinance 1053 includes performance standards for drainage improvements to reduce peak flows from new development and to retain storm water on site. Ordinance 1053 combined with Dust Control and Storm Drainage Standards in Chapter 17.18 of the Municipal Code require measures to reduce particulate dust emissions from construction and maintenance of property. Environmental review is used to mitigate if necessary air pollutants impacts of new development that is subject to environmental review.
CSF.F Coordinate with San Benito County Water District, (SBCWD) San Benito County and Sunnyslope County Water District (SCWD) in water and wastewater system expansion needs (2 year) CSF.R Update the City's Water System Master Plan in coordination with SCWD and SBCWD. CSF.G Coordinate with the Sunnyslope County Water District in water system expansion needs (2 year) CSF.DD Maintain data on sewer and water system capacity (Ongoing)	1. Continued coordination for water reclamation and supply with the Governance Committee 2. City and San Benito County Water District in partnership for the reclaimed water master plan 3. Include Sunnyslope County Water District in Development Review Committee process 4. Coordination for environmental review to use Lessalt plant for water supply in 2009 to implement Mitigation Measure in General Plan Final EIR. After further consideration with SBCWD and SCWD it was determined that the environmental review would be completed in conjunction with environmental review scheduled for 2010 for the Hollister Urban Area Water and Wastewater

	master Plan. A Program EIR was completed and made available for public review in October of 2010. In October of 2011 Resolution No. 2011-129 accepted the program EIR for the Hollister Urban Area Water and Wastewater Master Plan and authorized staff to prepare an application to LAFCo to initiate proceedings to establish the boundary lines of the Hollister Urban Area. 5. On September 6, 2011 the city council approved Resolution 2011-117 accepting the Hollister Urban Area Water Supply and Treatment Agreement Statement of Intent. 6. LAFCO approved the annexation of the Hollister Urban Area Water and Wastewater Master Plan in November of 2012. Collaborating agencies included the City of Hollister, County of San Benito, Sunnyslope County Water District and San Benito County Water District.
CSF.H Establish procedures and requirements for well and ditch tail water tests. (2 year)	Ongoing compliance with State Department of Public Health and Department of Resources for well testing. This follows the written plan for testing for the drinking water system.
CSF.I Establish requirements for water conservation in new development (2 year) SSF.Q Identify opportunities for water recycling (3 year)	1. On June 20, 2011, the city council approved Resolution 2011-81 approving the Hollister Area Urban Water Management Plan. 2. Ordinance 1046 established fees and provisions for collection of liquid water at the Hollister Water Reclamation Facility 3. Ordinance 1049 established permit procedures and requirements for use of recycled water 4. Ordinance 1055 adopted to comply with state law for water efficient landscapes 5. Commercial, industrial and multi-family projects required to include a separable with a meter for use of recycled water 6. Coordination to use the 50 acre water

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	reclamation facility (Brigantino) to establish an agricultural trial field. 7. On June 6, 2011 the city council approved Resolution 2011-70 adopting the water system emergency/disaster response plan.
CSF.J Identify opportunities for library service expansion in coordination with San Benito County (2 year)	Intergovernmental committee reviewed but determined funding resources were unavailable in 2009. No activity in 2012.
CSF.L Implement actions for pesticide and fertilizer management(2 year)	The City employees or contractors are trained or qualified to comply with regulations for pesticide and fertilizer management.
CSF.M Provide information on water conserving landscaping (2 year)	Ordinance 1055 Water Efficient Landscape Ordinance was adopted in December 2009 and its implementation is ongoing. The City contracts with the Water Resources Association of San Benito County (WRASBC) to review all landscape applications submitted and to verify that they are in accordance to Ordinance 1055. Staff works together with the WRASBC to make information available to the public about water conservation methods.
LU.D Update public service master plans (Police and Fire)	No activity in 2012
CSF.N Update the Fire Protection Master Plan (2 year)	
CSF.O Adopt a Storm Water Master Plan (3 year)	On August 15, 2011 the city council adopted Resolution No. 2011-113 adopting the 2010 Storm Drain Master Plan prepared by Wallace Group, Inc. for current and future general plan buildout.
CSF.P Identify drainage system improvements (3 year)	Ongoing maintenance of storm drains
CSF.R(2) Coordinate with San Benito County on Landfill Capacity Needs (3 year)	Approved non-exclusive franchise agreements for roll-off refuse and commercial recycling (ongoing implementation)
CSF. AA Implement the City's Solid Waste Management Plan(Ongoing)	Approved Ordinance 1040 which requires waste diversion plans for new construction and demolitions (ongoing

	implementation) Approved a new franchise agreement that includes recycling as part of the rates (ongoing implementation) Approved an environmental purchasing policy (ongoing implementation) Approved use of recycled materials at city parks (ongoing implementation)
CSF.S Prepare guidelines for water quality source control program (5 year)	The City of Hollister has adopted a storm water management program as well as a grading ordinance for low impact development. It is city policy to condition bio retentions, vegetative swales, permeable paving or other sources of storm water management for developments. The City has adopted storm water management best management practices (BMP) CASQA manuals for construction, municipal government and industrial uses which address spill prevention and clean up.
CSF.T Conduct water quality education programs (Ongoing) CSF.U Continue to require proper disposal of pollutants	The City of Hollister helps fund the San Benito County Water Resources Association in partnership with Sunnyslope County Water District and San Benito County Water District. The agency provides training to home owners on water use and discharge from homes (ongoing) Ongoing implementation with monthly hazardous collection
CSF.V Coordinate with water resources association of San Benito County (Ongoing)	Agency provided training for certification of irrigation auditors for water efficient landscaping in 2012 Coordinated for implementation of water efficient landscape ordinance 1055. Staff collaborated with the Water Resources Association of San Benito County (WRASBC) to implement Ordinance 1055. The WRASBC reviews applications for consistency with Ordinance 1055.
CSF.X Enhance facilities for police and	Planning Commission Resolution PC 2010-

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fire services (Ongoing)	15 was approved in May 2010 for the demolition and reconstruction of Fire Station 1 (fault, environmental, design). Demolition of the building and reconstruction started in 2011 and completed in 2012.
CSF.Y Evaluate coordinated funding strategies for infrastructures and services	Ongoing coordinated billing for sewer and water for residents located in the Sunnyslope County Water District Coordinated water efficient landscape applications process with Water Resources Association in 2010. Ongoing
CSF.Z Implement plans for a regional wastewater treatment facility (Ongoing)	Completed in 2008
CSF. BB Implement the City's Parks and Recreation Master Plan (Ongoing)	Ongoing 1. Environmental review adopted for San Benito River Greenway for development of river trails 2. Park Hill Master Plan adopted in June 2010 with Resolution 2009-100 3. Ordinance 1045 update of Park and Recreation Dedications and :Fees 4. February 2011, the council approved Resolution 2011-10 approving the design for a dog park at the Hollister Municipal Airport Park. Resolution 2011-11 approved the appropriation of monies to begin work on phase 1 of the Hollister Dog Park. On July 5, 2011, the approval of Resolution 2011-74 approved appropriation of monies to complete work on phase 1 of the Hollister Dog Park. 5. Ongoing programs at Calaveras, Cerra Vista, Maze and Rancho San Justo school city parks.
CSF. CC Maintain and update Capital Improvements Program (Ongoing)	Resolution No. 2012-166 was adopted in November 2012 approving the appropriations of funds for the City's capital improvement program for FY 2012/2013.
CSF.EE Monitor water quality at the wastewater treatment plant (Ongoing)	Ongoing monitoring to comply with requirements of waste discharge permits.
CSF.FF Provide for new elementary and middle schools (Ongoing)	Staff participated in the Hollister School District Facility Master Plan data collection and interagency meetings. Staff provides

	Hollister School District with annual update of new and proposed housing for their student forecast studies.
CSF.GG Publicize the City's waste management program (Ongoing)	Coordinate with waste haul contractor for education about designated drop-off days for household hazardous waste and recycling programs.
CSF. HH Inspect drainage channels and culverts (Ongoing)	Ongoing inspection and general maintenance as needed.
CSF.II Require fire agency review (Ongoing)	The Police, Fire Department, Utilities and Sunnyslope County Water District attend Development Review Committee meetings to review applications and identify fire improvement and water supply needs and identify conditions for new development or re-imbursement agreements for area-wide benefits. New development is required to be annexed into the Community Facilities District to fund for staff for police and fire protection
CSF.JJ Require fire protection mitigation in new development (Ongoing)	
CSF.KK Require law enforcement review (Ongoing)	
CSF.LL Require storm water runoff measures. (Ongoing)	Ordinance 1053 for grading and best management practices adopted in December 2009
CSF.MM Require utility providers review (Ongoing)	Ongoing
CSF. NN Support construction of a second high school (Ongoing)	Coordination as needed.

OPEN SPACE AND AGRICULTURE ELEMENT

OS.A Create an agricultural community disclosure ordinance	This type of ordinance is applicable to unincorporated areas where the noise, odor and mud from agricultural uses can be a perceived nuisance to rural residential land uses. Most agricultural uses in the city limits are in the industrial zoning districts where disclosure would be unnecessary. Other agricultural areas are unincorporated lands near the edge of the City limits.

OS.B Development open space management plans	Through the development review process, staff ensures the preservation of open space areas and encourages the dedication of open space areas that are adjacent to public open space. In addition, when potential open space is not contiguous to existing public open space, the preference is to retain the open space in private ownership. When portions of a site are retained as private open space, the City ensures the preservation and management of that open space through appropriate means, including required maintenance, as determined through development review.
OS.B Development open space management plans (continued)	
OS.C Investigate voluntary “Subscription Farm” or Community Supported Agriculture (CSA) programs	Implementation program is more applicable to projects that abut agricultural areas. The City has supported the Hollister Farmer’s Market which is a source for local agricultural vendors.
OS.D Enact a farm land trust	No activity. There is an existing non-profit San Benito Agricultural Land Trust.
OS.E Coordinate with other jurisdictions in open space planning	Implementation on an as needed basis.
OS.F Manage provide open space	Implementation on an as needed basis.
OS.G Provide open space access points	Included in growth management ranking and point system application for 2011-2012 Allocations.
OS.H Create open space preservation opportunities	Performance Overlay zoning district allows flexible densities in hazard areas such as flood zones to preserve the areas as open space. Ordinance 1056 also requires residential development to avoid flood hazard areas
OS.I Restrict utilities in open space	Ordinance 1056 added prohibitions to the establishment of utilities in Flood Plain overlay zoning district.

NATURAL RESOURCES AND CONSERVATION ELEMENT

NRC.A Conduct air quality education programs (2 year)	Limited staff resources
NRC.B Explore regional planning opportunities to preserve habitats (2 year)	No activity in 2012
NRC.C Identify opportunities for PG&E assistance (2 year)	Continued cooperation with Association of Monterey Bay Area Governments and PG&E for energy conservation programs.
NRC. D Provide for backup energy provision for city facilities (2 year)	Back up power has been installed at the City corporation yard, City Hall, police station and Fire Station Number 2.
NRC.E Encourage “green” building standards and processes (3 year) NRC.P Promote solar design NRC.O Implement the LEED program NRC.Q Publicize energy conservation programs NRC. S Require building and site design review for energy conservation	1. Growth management ranking criteria encourages green building by offering higher points in point ranking criteria. Ordinance 1070 was adopted by the City Council in December of 2010 which added to the Hollister Municipal Code the 2010 edition of the California Building Standards, Title 24 of the California Code of Regulations in its entirety including Part 11 California Green Building Standards Code 2. Hillview 25 unit self-help very low income subdivision constructed in 2011 was designed for passive solar. In addition, solar panels were installed on the roofs of each unit. 3. Gateway palms low income apartment units include solar panels. The former City of Hollister RDA assisted with the cost of the project. 4. Vista Meadows 72 senior unit apartments included solar panels on the units. The former City of Hollister RDA assisted with the cost of the project. 5. The City of Hollister promotes LEED green building for sustainable site development. 6. Continued participation in presentations from Green Building Council and AMBAG on green building programs for existing and new buildings. 7. Provide bilingual informative brochures from PG&E and other organizations on front counter at planning/building

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	department to publicize energy conservation.
NRC.G Establish mitigation for the burrowing owl colony in the Fairview Road/Santa Ana Road Area (3 year)	The San Benito County Santana Ranch Specific Plan Draft Environmental Impact Report (EIR) was prepared in April 2010. Per the draft EIR, mitigation measures were implemented to avoid impacts as outlined in the California Department of Fish and Game Guidance. Mitigation Measures for the burrowing owl are listed in the San Benito County Santana Ranch Specific Plan Draft EIR pg. 3.4-38.
NRC.H Apply air quality standards in development review (Ongoing)	Section 17.16.040 of Ordinance 1038 adopted in December 2008 includes performance standards for dust and dirt control. Per Air District's requirements the California Emissions Estimator Model (CalEEMod) is used for CEQA review on projects for greenhouse gases and air quality. The prior model used was Urban Emissions Model (URBEMIS).
NRC.T Require construction techniques that minimize wind erosion	Ordinance 1053 for grading and best management practices adopted in December 2010 requires practices to reduce particulate dust.
NRC.I Apply standards to sensitive air quality receptors to buffer sources from toxic air contaminants or odors(Ongoing)	Development review process is used for inter-departmental review of discretionary planning applications.
NRC.M Establish buffers to protect air quality (Ongoing)	
NRC.R Require appropriate landscaping to mitigate air quality impacts	
NRC.J Apply Title 24 requirements (Ongoing)	Ongoing – standards are used for building permit review.
NRC.K Conduct surveys for burrowing owls (Ongoing)	Biological assessment was required for the Silver Oak TM 2009-2 with conditions to protect sensitive bird species.
NRC.U Require pre-construction surveys	

for nesting raptors	Hillview subdivision between Central Ave. and Buena Vista Rd received final occupancy in 2011 and mitigations included conditions to protect birds in nesting season.
NRC.V Require project mitigation for habitat	
NRC.X Require wetlands delineation	Wetlands delineation was not applicable to discretionary applications reviewed in 2012
NRC.Y Require wetlands replacement plans	
NRC.L Coordinate with Monterey Bay Unified Air Pollution Control District and other agencies in air quality planning (Ongoing)	1. City sends environmental documents to MBUAPCD for review and comment 2. City representative on the air board 3. City staff participation in the Blue Print
NRC.N Identify opportunities for transit-oriented development	1. Solicit comments and include Council of Governments in Development Committee Review process review of applications

HEALTH AND SAFETY ELEMENT

HS.A (2-year) Designate travel routes for hazardous materials	Highway 25 bypass opened in 2009. Staff recommends coordination with San Benito County and the Council of Governments to update the hazardous materials and truck routes in relation to the new highway alignment.
HS. B (2-year) Designate truck routes	HS.B: California Truck route established along Airline Highway (25 Bypass). Signs being posted currently.
HS.M Designate emergency evacuation routes in conjunction with San Benito County (Ongoing)	
HS. C Implement airport land use plan (2-year)	1. Planning applications in Airport influence area get referred to the Airport Land Use Commission (ongoing) 2. Staff coordinated with the San Benito County Council of Governments (COG) and the County of San Benito for the update to the Airport Land Use Comprehensive Plan (ALUCP) for the Hollister Municipal Airport and completed the plan in 2012.
HS.U Review new development for compatibility with the Hollister Municipal Airport Comprehensive Land Use Plan (Ongoing)	
HS. D Provide public awareness and education about noise issues (2-year)	Provided on an as needed basis.
HS. E Provide public information on safety and emergency preparedness issues (2-year)	Interagency coordination with preparation of Hazard Mitigation Plan. Staff participated in county wide Emergency Operations Plan

	with the San Benito County Office of Emergency Service (ongoing participation).
HS.F Compile complaint information and periodically evaluate enforcement needs for noise impacts (3 year)	Code enforcement tracks complaints and prepares an annual summary.
HS. G Update geologic, flooding and other hazard maps (3-year)	GPA 2009-2 General Plan land use plan amended to reflect 2009 FEMA flood update and Department of Water Resources flood awareness areas. Ongoing implementation. The former Redevelopment Agency funded a geologic study to compile fault hazard information for the downtown area.
HS.H Update and apply flood control requirement in new development (Ongoing)	General Plan Amendment 2009-2 and Ordinance 1056 added prohibitions for new public facilities in flood hazard area and requirements for new residential development. Residential projects must review a conditional letter of map amendment from FEMA to demonstrate that a lot will not be in a flood hazard area.
HS.I Coordinate with San Benito County on hazardous water management planning (Ongoing)	Hazmat communication is integrated between the City and the County. The County Environmental Health Department has a county wide hazardous management plan. City and county participation includes disaster preparedness planning and exercises. The county has a hazardous waste collection program that serves the City of Hollister.
HS.S (Ongoing) Review and update the City's Emergency Plan	
HS.J Conduct periodic emergency exercises (Ongoing)	Staff attended training coordinated by the Office of Emergency Services
HS.K Conduct periodic noise monitoring(Ongoing)	Insufficient staff resources
HS.L Continue to implement actions related to unreinforced masonry buildings (Ongoing)	Ongoing.
HS.N Identify traffic noise mitigation needs (Ongoing)	Noise study and conditions for noise reduction are implemented in developments for projects where the environmental CEQA determination determines the need
HS.T Review new development for potential noise impacts	
HS.O Periodically evaluate the City's Noise Ordinance (Ongoing)	No implementation in 2012
HS.P Provide staff training on noise enforcement (Ongoing)	Ongoing training in conjunction with code enforcement training

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HS.Q Regularly update Building Code (Ongoing)	Updated in 2010
HS.R Require cleaning on sites with hazardous soils (Ongoing)	Two previous clean-up sites were the former Leatherback property purchased by the former RDA located on Hillcrest and McCray Street and on McCray and 4 th Street. Ongoing implementation provided in an as needed basis.

(CCR Title 25 §6202)

(CCR Title 25 §6202)

Jurisdiction	City of Hollister
Reporting Period	01-Jan-12 - 31-Dec-12

Annual Building Activity Report Summary - New Construction Very Low-, Low-, and Mixed-Income Multifamily Projects

Housing Development Information						Housing with Financial Assistance and/or Deed Restrictions			Housing without Financial Assistance or Deed Restrictions		
1	2	3	4	5	5a	6	7	8			
Walnut Park 13	O				10						
Las Brisas *	O				10						
Brigantino	O				8						
(9) Total of Moderate and Above Moderate from Table A3					0						
(10) Total by income Table A/A3					0						
(11) Total Extremely Low-Income Units*											

*** Note: These fields are voluntary**

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation
(CCR Title 25 §6202)

Jurisdiction	City of Hollister
Reporting Period	01-Jan-12 - 31-Dec-12

Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant to GC Section 65583.1(c)(1)

Please note: Units may only be credited to the table below when a jurisdiction has included a program it its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65593.1
(1) Rehabilitation Activity					
(2) Preservation of Units At-Risk					
(3) Acquisition of Units					
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

Table A3
Annual building Activity Report Summary for Above Moderate-Income Units (not including those units reported on Table A)

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate						0	
No. of Units Permitted for Above Moderate	28					28	

* Note: This field is voluntary

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Hollister
Reporting Period 01-Jan-12 - 31-Dec-12

Table B

Regional Housing Needs Allocation Progress

Permitted Units Issued by Affordability

Enter Calendar Year starting with the first year of the RHNA allocation period. See Example.		2009	2010	2011	2012	Year 5	Year 6	Year 7	Year 8	Year 9	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Income Level	RHNA Allocation by Income Level	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Total Units to Date (all years)	Total Remaining RHNA by Income Level
	Deed			25							25	542
Very Low	Restricted Non-deed restricted			104							104	
	Deed											
Low	Restricted Non-deed restricted											518
	Deed											
Moderate	Restricted Non-deed restricted	1									1	609
	Deed											
Above Moderate		32	19	37	28						116	1,135
Total RHNA by COG		33	19	166	28						246	2,804
Enter allocation number:												
Total Units												
Remaining Need for RHNA Period												

Note: units serving extremely low-income households are included in the very low-income permitted units totals.

TABLE C
Program Implementation Status City of Hollister
2012 Reporting Period

Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Deadline in HE	Status of Program Implementation
H.A Develop program guidelines to establish a Foreclosed Home Reactivation Program	Financial assistance to return foreclosed homes to purchase and rehabilitate foreclosed homes as affordable housing	2010	Completed – program in place
H.B Develop program guidelines to establish a Tenant Based Rental Assistance (TBRA) Program	Program to help rent payments for lower income households so cost does not exceed 30% of the household income.	July 2010	Ongoing program. Former RDA allocated \$50,000 per year for tenant based senior rental assistance for ten years until December of 2019.
H.C Implement impact fees and planning fees that encourage the construction of affordable housing. Lower connection fees for multi-family units	Remove governmental constraint to affordable housing	Ongoing	Tiered impact fees have been adopted that are lower for multi-family residential units. The council approved Resolution No. 2011-142 adopting a transportation impact fee in November 2011 and effective in 2012.
H.D Amend standards for Homeless Shelters and Transitional Housing to comply with SB2	Amend zoning ordinance to comply with state law	August 2010	Completed – Ordinance 1056 Adopted December 2009
H.E Amend zoning ordinance standards for second units and small lots in the Measure Y exemption area	Remove governmental constraints to infill housing with more flexible standards	August 2010	Completed – Ordinance 1056 Adopted December 2009

Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Deadline in HE	Status of Program Implementation
H.F Lot Consolidation program to add incentives the Growth Management program 1)reserve 50 units for lot consolidation for 2011-2012 allocations 2) re-allocate unused lots to lot consolidation; 3) RDA to offer below market rate funding in Measure Y exemption area for affordable projects with lot consolidation or re-use of the upper floors Maintain inventory of sites, expedite project plan review	Inventive for lot consolidation with growth management and re-use of the upper floors downtown.	June 2010 Ongoing	Ongoing. It's part of the growth management allocation point system. In the event housing allocations from the 2008-2010 allocation periods are re-allocated, lot consolidation projects in a multi-family or mixed use zoning will be one of the highest priorities. Measure U with Ordinance 979 sunsets at the end of 2012. Efforts to reestablish or continue the residential growth management policy are expected to be accomplished in 2013 The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012. Current – HE Appendix H
H.G Establish partnerships with the community with neighborhood associations, conduct annual housing forums and Intergovernmental Committee	Encourage public participation from all economic segments	Ongoing	Ongoing participation with Intergovernmental Committee and cooperation between county and city's housing programs

Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Deadline in HE	Status of Program Implementation
H.H Stimulate re-use and infill Downtown 1. Amend zoning ordinance standards for guest parking, minimum lot size 2. Parking Reduction in Measure Y area 3. Maintain inventory of potential re-use sites	Reduce parking constraints and provide more flexible development standards for infill areas downtown	Jan. 2010 Jan 2010 Ongoing	1. Completed – Ordinance 1056 Adopted December 2009 2. After the construction of 100 units in the Measure Y downtown area the City of Hollister shall review the need for a parking district, review the effectiveness of the parking enforcement procedures 3. Current - HE Appendix G
H.I Amend zoning ordinance to stimulate development in Measure Y area	Provide more flexible development standards for infill in the Measure Y area	2010	Completed – Ordinance 1056 Adopted December 2009 - will continued to review and adjust as necessary
H.J Site and Architectural Review process – 1. Two meetings with non-profit housing developers to review constraints for residential developments	Remove constraints to provision of affordable housing from development review process	Dec 2010 2011	Met with local affordable housing developers to review application constraints. The City's application for new development and conditional use permits were adjusted so it could be easier to follow.

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Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Deadline in HE	Status of Program Implementation
H. K Partner with water purveyors to continue to provide for future water system capacity	Ensure water supply for housing development	Ongoing	Continued City interagency participation in Governance Committee for planning and developing programs for long term water supply and quality
H. L Energy conservation 1. Research funding with PG&E and other sources for development of a program similar to Berkeley First and adopt program information about solar technology for home owners. 2. Award growth allocates to projects with energy conservation 3. Prepare bi-lingual materials & explore site review standards 2011	Reduce utility costs and energy cost with solar roof panels	2011	1. Ongoing 2. Completed - Included in current ranking criteria. The city will continue to encourage energy conservation by awarding growth management allocations to projects with energy conservation methods. 3. Energy Conservation material in English and Spanish provided from PG&E, AMBAG Energy Watch and Central Coast Energy Service at the planning/building department's counter. Ongoing for 2013

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H. M Process zoning ordinance amendment for mobile homes and manufactured homes	Mixed of housing types for single family homes and prices	July 2011	Completed – Ordinance 1056 Adopted December 2009. Found in Section 17.04.020 Residential Zone Land Uses and Permit Requirements, Table 17.04-1 Residential Land Uses and Permit Requirements
Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Deadline in HE	Status of Program Implementation
H. N Amend standards for affordable housing in mixed use districts and establish a new R4-20 zoning district (20 – 35 du per acre)	Provide incentives for construction of affordable housing	July 2011	Completed – Ordinance 1056 Adopted December 2009
H. O Require city initiated rezone to R4-20 zoning district to assure average development density for zoning district in Performance Overlay districts is met and that affordable housing will be constructed	Stimulate construction of a variety of housing prices for all income levels	Ongoing	R4-20 zoning district established in December 2009 – Will be reviewed on case by case basis
H. P Establish process for expedited development review for affordable housing	Encourage development of affordable housing	July 2010	Ongoing
H. Q. 1. 2008-2010 Growth allocations – 254 with 120 for lower income households and 58% to multi-family and mixed use		2009	1. Completed July 2009 - City Council also approved possible future allocation of 40 units for a potential affordable housing

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2. 2010 Growth allocations – 488 including 50 for lot consolidation projects in multi-family mixed use 2011-2012 Growth allocations – 346 which includes 199 for lower income households. 169 of the 346 are proposed in the multi-family and mixed use zoning designations.		2010	project 2. City of Hollister Growth Management Ordinance Round 2 Project Rating Scale 2011-2012, the city has awarded 199 out of 346 allocations so far for affordable housing.
Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Name of Program	Status of Program Implementation
H. R Amend zoning ordinance requirements for farm worker housing	Compliance Health and Safety Code §17021.5 & 17021.6	July 2012	No Activity in 2012.
H.S Develop guidelines to partner with local affordable housing providers to facilitate development of affordable housing	Encourage development of affordable housing	July 2012	Staff met with local affordable housing providers including South County Housing (SCH), CHISPA and CSDC to discuss application process constraints. Collaboration is ongoing.
H.T Prepare a study to assess need for growth		2011	Scheduled for 2013

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management program in relation to unmet needs for housing, prices and to assure unmet regional housing new construction needs are met.			
H.U Evaluate need for an inclusionary housing program concurrent with expiration of Measure U in 2012		Dec 2012	Scheduled for 2013
H.V Protect “at –risk” units	Pursue funding sources to protect units at risk of converting to market rate within the next five years		The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA’s on February 1, 2012.
Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Name of Program	Status of Program Implementation
H.W Annex 75 acres of lands in Sphere of Influence for residential district by 2012	Assure sufficient residential sites available for future housing element	2012	City Council approved initiation of annexation of 90 acres of residential land in 2009. Out of the 90 acres, the city is currently processing 2.141 acres for rezoning. Also, the City council approved the prezone of 22.62 acres of which 5.98 acres are rezoned for R1 single family housing. LAFCo Annexation of the 22.62 acres is expected in 2012. In 2012 the city completed annexation

			agreements and the city council approved resolutions to initiate proceedings with LAFCo for the annexation of territory of 41.14 acres located between Meridian Street to the north, Hillcrest Road to the south, McCray Street to the west and Highway 25 Bypass to the east into the City of Hollister. The land has been prezoned mostly for general commercial, however, there is a multifamily component. The City of Hollister is working on a prezone application for the annexation of 19.25 acres for residential development located South of Southside Road and east of San Benito Street. Staff is currently working on the environmental document per CEQA for this application.
H.X Publicize energy conservation programs	Energy conservation	Ongoing	Promote PG&E programs. PG&E sponsors a variety of programs designed to encourage energy efficiency by consumers and the building industry.

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Program Description (By Housing Element Program Names)		Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.	
Name of Program	Objective	Name of Program	Status of Program Implementation
H. Z Conduct annual housing element review	Review and evaluate housing programs	April of each year	Ongoing
H.AA Identify key sites for affordable rental and ownership units and use Redevelopment Agency funds to facilitate investments in projects.	Construction of affordable rental and ownership housing	Ongoing	The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012.
H.BB Maintain a list of new sites for multi-family infill housing and special needs housing where opportunities are available	Construction of diversity of housing types and affordable housing	Ongoing	Lists in Housing Element F, G and H were prepared in 2009 of multi-family sites, infill, lot consolidation and potential transitional housing sites.
Program Description (By Housing Element Program Names)		Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.	
Name of Program	Objective	Name of Program	Status of Program Implementation
H.CC Maintain Monitoring Systems	Evaluate effectiveness of housing programs	Annual	ongoing
H.DD Pursue and expand all obtained funding resources by working with non-profit and for-profit housing developers and supporting the RDA	Construct and support affordable and special needs housing	Ongoing	Housing Element was completed and certified in 2009. The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012.
H.EE Link Code Enforcement with public	Maintain existing housing stock	Ongoing	Ongoing implementation

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information			
H.FF Monitor special housing needs	Adjust priorities for special housing needs from ongoing monitoring	Ongoing	City Council grant funding to special housing need providers for homeless, local food bank and abused persons. The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012.
H.GG Foster and maintain partnerships for special needs housing and affordable housing with programs for second units, rental assistance and rehabilitation loans	Develop special needs housing		Brochure available for second units The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012.
Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Name of Program	Status of Program Implementation
H.II Provide fair housing information and respond to complaints	Assure equal housing opportunities	Ongoing	Ongoing. The City of Hollister collaborates with the San Benito County Housing Authority.
H.JJ Operate Redevelopment Agency Owner Occupied Rehabilitation Program	Goal of assisting 33 homeowners	Ongoing	The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012.
H.KK Continue to implement Hollister Second Mortgage Program	Goal of assisting 20 homeowners	Ongoing	The former Redevelopment Agency assisted with the purchase of 11 single

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H.LL Require new development to comply with Title 24 at a minimum	Energy conservation	Ongoing	family residences with the Hollister Second /First Time Home Buyer program of which three were very low income households, seven were low income households and one was a moderate income household. The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012. Building permits are reviewed on an ongoing basis for compliance with Title 24
Program Description (By Housing Element Program Names)	Housing Programs Progress Report – Government Code Section 65583 Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Name of Program	Status of Program Implementation
H.MM Make sites available to meet new construction needs	Provide housing for all income levels	Ongoing	Approved the following types of projects: • 72 low income rental units (71 senior). Status: Constructed and occupied 2011 • 25 low income single family self-help units. status: constructed and occupied in 2011 • 32 low income rental units. Status: constructed and occupied in 2011. • Site and Architectural approval of 15 low income apartment units. Status: Approved S&A.

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			• 30 self-help low income single family lots for ownership-Status: Building permit stage, expected development in 2013. • Currently preparing the environmental document pursuant to CEQA for the prezone of 19.25 acres located south of Southside Road and east of San Benito Street for single family residential units. • Currently preparing environmental document pursuant to CEQA for the tentative map of the Rajkovich property located north of Southside Rd and east of San Benito Street. The Rajkovich property has received allocations for 75 market single family dwelling units and 100 multifamily affordable. In June of 2007, the City Council approved a development schedule for all projects that have received allocations or are otherwise exempt from the City's growth ordinance. The approved Round 2, 2011-2012 growth management allocations provides for a total of 346 allocations.
Program Description (By Housing Element)	Housing Programs Progress Report – Government Code Section 65583		

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Program Names)	Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.		
Name of Program	Objective	Name of Program	Status of Program Implementation
H.NN Implement Hollister Redevelopment Agency resale regulations to maintain affordable housing	Protect Affordable Housing	Annual	The State of California adopted AB1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012.
HOO Monitor Site and Architectural Review Process	Reduce governmental constraints	August 2010 Annual	Ongoing. The city provides the public with the Site and Architectural (S&A) submittal deadlines for the entire year. The calendar is online and at the office. -Once S&A application is submitted staff prepares reports and provides reports to City of Hollister Development Review Committee (DRC) members within 7 days of S&A deadline. -DRC members have one week to review reports before DRC meeting. -Staff provides comments from DRC to applicants and provides the applicant with up to one week to make any necessary revisions to the plans. -Public notice is submitted to the newspaper and it must be published at least 10 days prior to the public hearing planning commission meeting. -Total S&A application processing time for categorically exempt CEQA S&A projects is about 6 weeks.
H.PP Annual review of growth allocation procedures			Ongoing

**ANNUAL ELEMENT PROGRESS REPORT HOUSING ELEMENT
IMPLEMENTATION GENERAL COMMENT**

Round 2 of the Measure U Growth Management Allocation Program for 2011-2012 awarded 346 allocations of which 117 are for affordable housing (87 multifamily and 30 single family dwellings). It is possible that for 2013, the anticipated new construction rates could be higher due to a current approved list of overall remaining units with allocations of 2,071 and due to a city council action approving a reduction of impact fees that took effect in 2012. In June of 2007, the City Council approved a development schedule for all projects that have received allocations or are otherwise exempt from the City's growth ordinance. In 2007, there were a total of 1,349 allocation residential units approved. Since the building moratorium lifted in December of 2008, there have been a total of 350 units built. Also, there have been an additional 1,071 approved residential allocations between 2010 and 2012 for an overall existing approved list of 2,071 allocated units.

On February 22, 2011 the City Council approved Resolution No. 2011-13 approving a development performance agreement with Brigantino Enterprises for 149 allocations. The property is located between Santa Ana Road to the north and Brigantino Drive to the south. Staff recently met with the property owner and it is anticipated that an application will be submitted for a tentative map approval of the 149 units in 2013.

Walnut Park 13 located south of Union Road between Cerra Vista Dr., and Calistoga Dr, and north of Panorama Drive received allocations for 42 single family units. The property has the potential to receive another 54 allocations for multifamily residential units due to its zoning designation of R3 PZ Medium Density Residential. In 2009, the project received tentative map approval for 42 single family residences (SFR) and a multifamily and commercial component. In 2012 ten (10) out of the 42 SFR for this project were built. It is anticipated that the remaining 32 SFR units are to be completed in 2013. Staff met with the property owner and it is anticipated that a Site and Architectural Review for 54 multifamily units and commercial component will be submitted for review and approval in 2013.

Staff recently met with the property owner of the Eden West subdivision located between Steinbeck Drive to the north, Apricot Lane to the south and east of Line Street and it is anticipated that an application will be submitted for a final map for the construction of 55 single family residential units in 2013.

Staff met with the property owner of Hillock Ranch located west of Hillock Drive, north of Sunset Drive and east of Ladd Lane. One model home was recently built within the

Hillock Ranch Subdivision. It is anticipated that forty (40) single family units will be built in 2013.

Staff recently met with the property owner of the Ladd Lane property located west of Ladd Lane south (behind) of the K-Mart and Klauer shopping center and it is anticipated that a site and architectural application for the review of 91 multifamily units will be submitted in 2013.

Staff is currently working on an environmental document per CEQA for the Rajkovich property located north of the Southside road future extension and east of San Benito Street for the tentative map review of 81 single family residences and 100 future multifamily units.

Staff recently met with the property owner of the Taliferro & Scagliotti property located west of Powell Street near the intersection of Powell Street and South Road and it is anticipated that five (5) units will be constructed in 2013.

In December of 2012 the city council approved Resolution No. 2012-171 approving the final map and subdivision improvement agreement for the South County Housing Hillview II subdivision consisting of 30 single family self-help units between Central Avenue, Buena Vista Road, and east of Bridgevale Road. Staff recently met with South County Housing and they anticipate commencing construction in 2013.

On November 7, 2011 the city council considered a resolution establishing new traffic impact fees based on a study prepared by Willdan Financial Services. The nexus study identified transportation projects, associated costs, and a funding mechanism based on new development's fair share of impacts on the region's circulation system. The council approved Resolution No. 2011-142 essentially reducing the traffic impact fee for residential development. Implementation of the new impact fees began in January 2012.

On June 6, 2011, the City Council of the City of Hollister approved Resolution No. 2011-71, a resolution approving a tax sharing agreement with the County of San Benito. With the approval of this agreement, the city of Hollister could make recommendations to LAFCo to initiate proceedings for annexation of properties that have received rezoning approval from the city. The City Council approved the initiation of rezoning for the annexation of 90 acres of residential land in 2009. The city is currently processing 2.141 acres for rezoning out of the 90 acres of residential land. The rest of the 87 acres will require further environmental review for processing. It is expected that the environmental process for the remaining 87 acres would resume in 2013. Also, in 2012, LAFCo approved the annexation of 22.62 acres of which 5.98 acres are rezoned for R1 single family housing. The city council of the City of Hollister approved a resolution to

recommend to LAFCo 41.14 acres located between Meridian Street to the north, Hillcrest Road to the south, McCray Street to the west and Highway 25 Bypass to the east for the annexation of territory. The area has been rezoned mostly for general commercial however, a portion of the property has been rezoned to allow for multifamily residential units. Staff is currently working on an environmental document per CEQA for the rezone of approximately 20 acres of land located south of Southside Road and east of San Benito Street.

The State of California adopted AB 1X26 and clean up legislation AB 1484 that abolished all RDA's on February 1, 2012. The city council approved Resolution No. 2012-06 in January of 2012, a resolution of the City of Hollister to express its intent to serve as the successor agency of the former RDA of the City of Hollister, pursuant to health and safety code section 34171(j) and section 34173, and to elect to retain the housing assets and functions previously performed by the RDA of the City of Hollister, pursuant to health and safety code section 34176. This Resolution establishes that the City of Hollister will serve as both the Successor Agency and the Successor Housing Agency to the former Hollister RDA. On April of 2012, Resolution No. 2012-52 was approved by the city council of the City of Hollister approving supplemental appropriation in the amount of 150,000 for the Home Investment Partnerships First-Time Homebuyer (FTHB) Down Payment Assistance Program and approving a change in guidelines. The city council approved Resolution No. 2012-55 in April of 2012, authorizing the submission of an application for funding from the community development allocation of the state Community Development Block Grant (CDBG) Program and authorizing the City Manager to execute a grant agreement and any amendments thereto and authorize the Development Services Director to execute funds request and other required reporting forms for the purposes of administering the grant. Resolution No. 2012-56, was also approved by the city council authorizing the Community Development Block Grant (CDBG) Down Payment Assistance Program for First Time Homebuyer (FTHB) and Program Guidelines. The City of Hollister has assisted 7 families with the FTHB program since the authorization of this program, including 5 in 2012 and 2 so far in 2013.

In Fiscal Year 2009-10 the RDA agency entered into a contract with Pacific Geotechnical to compile and map the location of prior surface fault hazard investigations to determine whether properties that abut or are within close proximity to a prior surface fault hazard investigation can be cleared from the requirement for a surface fault hazard study. This would allow property owners that abut or are within close proximity to a prior surface fault hazard to know if they are cleared from the requirement of a surface fault hazard study for development.

The City of Hollister promotes LEED green building for sustainable site development. Growth management ranking criteria pursuant to the City's Measure U Growth Management Ordinance encourages green building by offering higher points in the point ranking criteria for projects that include renewable energy/green building components. Ordinance 1070 was adopted by the City Council in December of 2010 which added to the Hollister Municipal Code the 2010 edition of the California Building Standards, Title 24 of the California Code of Regulations in its entirety including Part 11 California Green Building Standards Code.

In fiscal year 2009-10 preliminary studies were completed for the demolition and reconstruction of Fire Station 1. The preliminary studies included a surface fault hazard investigation and architectural services. Planning Commission Resolution PC 2010-15 was approved in May 2010 for the demolition and reconstruction of Fire Station 1. Demolition of the building and reconstruction began in 2011. The new station was completed in 2012.

A streetscape beautification plan from San Juan Road (from San Benito River Bridge) to Westside Blvd., that were initiated in Fiscal Year 2009-10 continued. More than fifty percent of the lineal frontage in this area has outdoor or blighted non-conforming industrial uses or underdeveloped/vacant lots. A lack of street trees, street lights, and gaps in sidewalk curb and gutter improvements along with a wide paved shoulder contribute to an unattractive roadway. This west entrance into the City of Hollister is planned to be transitioned as an attractive gateway to the city to stimulate economic development. The general plan and zoning ordinance designate most of this area as a mixed use corridor for both residential and commercial development.

4. CITY OF HOLLISTER GENERAL PLAN COMPLIANCE WITH THE OFFICE OF PLANNING AND RESEARCH GENERAL PLAN GUIDELINES

5. DATE OF THE LAST UPDATE TO THE CITY OF HOLLISTER GENERAL PLAN

The City of Hollister completed a comprehensive update to the 1995-2005 General Plan when it adopted the 2005-2023 General Plan in December of 2005. The update was prepared to be in compliance with the Office of Planning and Research General Plan Guidelines.

The required revision of the City of Hollister General Plan Housing Element for the 2009-2014 program periods was completed in 2009. As required by section 65302 (d)(3) and (g) (2) of the Government Code, the City of Hollister Natural Resources, Health and Safety and Land Use and Community Design Elements were concurrently amended. The amendments provide more accurate mapping of flood hazard areas (including Flood Awareness Protection Areas) as well as liquefaction and landslide hazards. The amendments also added programs and policies related to development of a local hazard mitigation plan and to avoid establishment of residential and public facilities in flood hazard areas.

6. CITY COUNCIL PRIORITIES FOR LAND USE DECISIONS (E.G. PASSAGE OF MORATORIA OR EMERGENCY ORDINANCES).

The City council land use decisions for 2012 includes the approval of the Measure U growth management allocations for the 2011-2012 year, Resolution No. 2011-142 adopting a transportation impact fee, Resolution No. 2012-06, a resolution of the City of Hollister to express its intent to serve as the successor agency of the RDA of the City of Hollister, Ordinance 1083 an ordinance of the City Council of the City of Hollister amending Title 17 “Zoning Code” of the Hollister Municipal Code, Resolution No. 2012-153, 154, and 155 resolutions of the city council of the City of Hollister authorizing execution of professional services agreements with EMC Planning Group, Pacific Municipal Consultants (PMC), and Metropolitan Planning Group for CEQA Environmental Review, Ordinance No. 1080 an ordinance of the people of the City of Hollister amending Chapter 2.04 “City Council” of the City of Hollister Municipal Code to establish an Elective Mayor and to reduce the number of Council Districts from five to four. LAFCO approved the annexation of the Hollister Urban Area Water and Wastewater Master Plan in November of 2012.

Round 2 of the Measure U Growth Management Allocations for 2011-2012 awarded a total of 346 residential allocations.

On November 7, 2011 the council approved Resolution No. 2011-142 adopting new traffic impact fees based on a study prepared by Willdan Financial Services. The nexus study identified transportation projects, associated costs, and a funding mechanism based on new development’s fair share of impacts on the region’s circulation system. The new impact fees took effect in 2012.

On January 9, 2012 the city council of the City of Hollister approved Resolution No. 2012-06, to express its intent to serve as the successor agency of the RDA of the City of Hollister, pursuant to health and safety code section 34171(j) and section 34173, and to elect to retain the housing assets and functions previously performed by the RDA of the City of Hollister, pursuant to health and safety code section 34176. This Resolution establishes that the City of Hollister will serve as both the Successor Agency and the Successor Housing Agency to the former Hollister RDA.

On June 2012, the city council of the City of Hollister adopted Ordinance 1083, amending Title 17 “Zoning Code” of the Hollister Municipal Code, an ordinance to amend miscellaneous sections of Title 17 Zoning to assure internal consistency and minor clarifications in the Hollister Municipal Code, for clarifications and corrections to standards for residential setbacks, lot size, and fence heights, minor change to commercial and mixed use zone uses and permit requirements, requirement for all

secondary residential units to have their own meter for services, minor changes to chapter 15.22.050 Water Efficient Landscape.

On October 1, 2012 the city council approved resolutions 2012-153, 154, and 155 authorizing execution of agreements with EMC Planning Group Inc, Metropolitan Planning Group, and Pacific Municipal Consultants (PMC) to be responsible for the environmental review pursuant to the California Environmental Quality Act (CEQA) for development projects submitted to the city for approval. This resolution placed EMC, PMC, and Metropolitan Planning Group on a list of professionals who will be assigned development projects on a rotational basis. Upon acceptance of an assignment, the consultants provide professional services pursuant to the terms and conditions of the agreement.

On July 2, 2012 the city council of the City of Hollister adopted Resolution No. 2012-109 reciting the facts of the consolidated municipal special election held on June 5, 2012, and declaring the results and such other matters as provided by law and Ordinance 1080 was adopted, an ordinance of the people of the City of Hollister amending Chapter 2.04 “City Council” of the City of Hollister Municipal Code to establish an elective mayor and to reduce the number of council districts from five to four by their votes in June. On December of 2012 elected Mayor Ignacio Velazquez took the oath of office.

LAFCO approved the annexation of the Hollister Urban Area Water and Wastewater Master Plan in November of 2012. Collaborating agencies included the City of Hollister, County of San Benito, Sunnyslope County Water District and San Benito County Water District.

7. Goals, policies, objectives standard or other plans proposals that need to be added or were deleted, amended or adjusted.

-Goals or policies were not deleted, amended or adjusted from the general plan during the 2012 year. Policies and objectives of the general plan have been addressed on this report.

8. Planning activities

a. Planning Activities Initiated:

- i. West Gateway Streetscape Beautification. On May of 2012 the city council approved Resolution No. 2012-71 adopting a mitigated negative declaration for the San Juan Road (West Fourth Street) streetscape improvements.

- ii. City council approval by resolution requesting the local agency formation commission of San Benito County to initiate proceedings for the annexation of 41.14 acres located between Meridian Street to the north, Hillcrest Road to the south, McCray Street to the west and Highway 25 Bypass to the east.
- iii. The City of Hollister is working on a prezone application for the annexation of 19.25 acres for residential development located South of Southside Road and east of San Benito Street. Staff is currently working on the environmental document per CEQA for this application.
- iv. Rezoning and annexation of unincorporated county islands (ongoing)
- v. 2011 – 2012 Measure U allocations awarded.
- vi. Staff is currently working on an environmental document per CEQA for the Rajkovich property located north of the Southside road future extension and east of San Benito Street for the tentative map review of 81 single family residences and 100 future multifamily units.
- vii. In 2009, the Walnut Park 13 project located south of Union Road between Cerra Vista Dr., and Calistoga Dr, and north of Panorama Drive received allocations for 42 single family units. The property has the potential to receive another 54 allocations for multifamily residential units due to the size of the property and its zoning designation of R3 PZ Medium Density Residential. In 2012 ten (10) out of the 42 dwelling units for this project were built. It is anticipated that the remaining 32 dwelling units are to be completed in 2013. Staff recently met with the property owner and it is anticipated that a Site and Architectural Review and tentative map for 54 multifamily units and a commercial component will be submitted for review and approval in 2013.
- viii. Down Payment Assistance Program for First Time Homebuyers. Resolution No. 2012-56, was approved by the city council on April of 2012 authorizing the Community Development Block Grant (CDBG) Down Payment Assistance Program for First Time Homebuyer (FTHB) and Program Guidelines. The City of Hollister has assisted 7 families with the FTHB program since the authorization of this program, including 5 in 2012 and 2 so far in 2013.
- ix. On February 21, 2012 the City of Hollister City Council approved Resolution 2012-27, authorizing the sale of real property (1.47 acres)

located on the northwest corner of Highway 25 Bypass and Tres Pinos Road to Hawkins Companies, LLC. A Site and Architectural for the construction of a 14,550 square foot Walgreens Pharmacy retail store with a drive-thru window for pharmacy pick-up was approved for this site in 2012 by the City of Hollister Planning Commission. Construction is expected in 2013.

b. General Plan Amendments: (None in 2012)

- i. General Plan Amendment 2008-2 (January 2009) Amendment to Land Use Plan to correct mapping errors.
- ii. General Plan Amendment 2009-1 (April 2009). The amendment updated the Housing Element Inventory of sites to reflect the revised zoning map adopted in December 2008.
- iii. General Plan Amendment 2009-2 (December 2009) Required 2009-2014 revision to the City of Hollister Elements and amendments to the General Plan to comply with requirements in section 65302 of the Government Code for policy and programs related to flood hazards and information related to fire, liquefaction and landslide hazards.

c. Major Development Applications

Number	Applicant	Type of Development
Site & Architectural Review 2012-1	San Felipe Storage	Approval to establish six (6) mini-storage buildings, four of which would measure 16,000 (40' x 400') square feet and two would measure 15,600 square feet on a roughly 5.18 acre portion of a 10.43 acre site.
Site & Architectural Review 2012-2	Marich Confections	Approval of a site and architectural application for the construction of a 2,175 square foot addition to an existing 75,907 square foot industrial building (Marich Confections) on a 9.9 acre parcel.
Site and Architectural Review 2012-3	T&S Enterprises	Development of 5 units on a .389 acre lot.

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Site and Architectural Review 2012-4	Robert Enz	Approval for the construction of a 10,800 square foot multi-tenant industrial building that is designed for potential aircraft storage
Site and Architectural Review 2012-5	Hawkins Companies, LLC	Site and Architectural approval for the construction of a 14,550 square foot Walgreens Pharmacy retail store with a drive-thru window for pharmacy pick-up on a 1.82 acre lot
Site and Architectural Review 2012-6	Community Food Bank of San Benito County/Verissimo Henry – Patricia Fam Trust Et Al	Approval of a minor subdivision application and site and architectural review. Minor Subdivision 2012-1 is a request to subdivide an 11.02 acre parcel into two lots consisting of 4 acres and 7.02 acres at 172 McCloskey Rd. (San Benito County Assessor's Parcel 051-110-011). Site and Architectural Application 2012-6 is for the construction of a 13,632 square foot pre-engineered metal building consisting of a 3,072 s.f. office and a 10,560 s.f. warehouse on the four acres.
Site and Architectural Review Application 2012-8	Pacific West Communities	Site and Architectural approval for the construction of 56 low-income units and one manager's unit on the southern 3.50 ± acres of the 13.73 acre project site.
Site and Architectural Review Application 2012-9	Efrain Coria	Construction of two attached residential units on a .27 acre parcel within the R4 High Density Residential Zoning District at 1241 Sunnyslope Road.
Prezone 2011-2	Sullivan/Award Homes	Prezone for annexation of 19.49 acres for single family residential located south of Southside Road and east of San Benito County. The city council authorized the initiation of prezoning for this application in 2011. Staff is currently working on the

		Environmental Document pursuant to CEQA.
Tentative Map 2012-1	Rajkovich	Review of Tentative Map 2012-1 to subdivide two contiguous lots consisting 22.25 acres into 81 lots for single family residential units and 1 lot for future condominium purposes in the Low Density Residential Performance Overlay Zoning District. The site is located north of south side road and east of San Benito Street.
Conditional Use Permit 2012-1	H2B Incorporated	To operate a brewery pub business accessory to a restaurant.
Conditional Use Permit 2012-4	Trisha Harvey	Change of occupancy from historical single family residential dwelling to a bed and breakfast inn at the southwest corner of the intersection of Monterey Street and 7 th Street.

9. ADDITIONAL CONTENT

a. Interagency and Intergovernmental Coordination Efforts

- Staff participates in the Hollister Downtown Association Design Committee to emphasize quality design in the downtown that is sensitive to the historic fabric and conducive to a pedestrian atmosphere.
- Association of Monterey Bay Area Governments:
 - Participation with energy conservation programs
- Governance Committee: Ongoing
- Hollister School District
 - Review of strategies to review safe routes to school and improve traffic safety
- Intergovernmental Committee:
 - Geographic Information System (GIS) coordination
- San Benito County Council of Governments:

- Update to Hollister Municipal Airport Comprehensive Land Use Plan
- Traffic Advisory Committee (Caltrans, COG, San Benito County, San Juan Bautista)

b. Efforts to promote infill development, reuse and redevelopment particularly in underserved areas

- Growth allocations to infill sites
- City Council approval of a resolution to initiate annexation of unincorporated islands
- Portions of downtown Hollister are within the Alquist-Priolo earth Fault Hazard Zone. Many lots are less than 50 feet wide and a surface fault investigation would need to extend 50 feet beyond both property lines in many cases which can be constrained by buildings, streets and other infrastructure. The former Redevelopment Agency approved a contract with a geologic consulting firm to compile a map of all properties in the downtown area that have been evaluated for surface fault rupture pursuant to the Alquist Priolo Earthquake Fault Zoning Act. Several properties with buildings that were destroyed or demolished as a result of the the1989 Loma Prieta Earthquake were evaluated in the early 1990s but the contiguous property in the 'shadow' of the study was not cleared. One of the purposes of the study is to identify possible locations to clear adjacent properties in the shadow of an approved surface fault hazard investigation to stimulate infill development or re-development of properties.